



NOTICE OF MEETING

Meeting:	Overview and Scrutiny Committee
Date and Time:	Tuesday 15 June 2021 7.00 pm
Place:	Council Chamber
Enquiries to:	Committee Services committeeservices@hart.gov.uk
Members:	Axam, Collins, Crookes, Davies, Dorn, Drage, Farmer, Harward, Smith, Wildsmith and Worlock (Chairman)

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.

- **At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- **The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting has provided their consent to any such recording.**

Please download all papers through the Modern.Gov app before the meeting.

1 ELECTION OF VICE CHAIRMAN

To elect a Vice-Chairman.

2 MINUTES OF PREVIOUS MEETING (Pages 6 - 9)

The minutes of the meeting of 20 April 2021 are attached to be confirmed and signed as a correct record.

3 APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

4 DECLARATIONS OF INTEREST

To declare disclosable, pecuniary and any other interests*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

Anyone wishing to make a statement to the Committee should contact Committee Services at least two clear working days prior to the meeting. Further information can be found at

https://www.hart.gov.uk/sites/default/files/4_The_Council/Council_meetings/Public%20Participation%20leaflet%202021.pdf

6 CHAIRMAN'S ANNOUNCEMENTS

7 FIT & PROPER PERSON TEST PREPARATIONS (F&PPT) (Pages 10 - 24)

The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020, require the manager of a site to be assessed as a Fit and Proper Person. Local authorities are accordingly required to introduce a test for mobile home site owners, or the person appointed to manage the site, unless they are eligible for an exemption under the Regulations.

The purpose of this report is to outline to Members the requirements of the new responsibility and to seek feedback on the policies drawn up to support this new statutory requirement prior to consideration and adoption by Cabinet.

RECOMMENDATION

It is recommended that the Overview and Scrutiny Committee recommend to Cabinet, subject to any suggested amendments, the approval of:

- the Fit and Proper Person Determination policy.
- the Fit and Proper Person Fees Policy fee

8 CONSIDERATION OF DRAFT COMMERCIAL PROPERTY INVESTMENT STRATEGY (Pages 25 - 37)

This report asks Cabinet to consider a draft revised Commercial Property Investment Strategy.

RECOMMENDATION

That Cabinet agrees the draft Commercial Property Investment Strategy, subject to any amendments.

9 CONSIDERATION OF DRAFT CORPORATE DEBT RECOVERY POLICY (Pages 38 - 78)

To consider the draft Corporate Debt Recovery Policy at Appendix 1 which incorporates the Citizens Advice revised collection of Council Tax arrears good practice protocol.

RECOMMENDATION

That Overview and Scrutiny Committee reviews and scrutinises the draft Corporate Debt Recovery Policy recommending any amendments to be considered in advance of the policy being presented to Cabinet in July 2021.

10 PROVISIONAL 2020/21 REVENUE AND CAPITAL OUTTURN POSITION (Pages 79 - 92)

This report presents the provisional revenue outturn for the year ended 31 March 2021 and compares it with the latest approved budget providing explanations of the significant variances. The report also contains the capital outturn for the year ended 31 March 2021.

RECOMMENDATION

1. The provisional outturn position of an overspend of £784K after Covid-19 compensation is noted (shown at Table 4.4). This is before accounting adjustments and transfers.
2. The capital outturn position at 31st March 2021 is noted.
3. That unspent capital budget is carried forward into the Capital programme for 2021-22.
4. That Overview and Scrutiny committee recommends to Cabinet, the contributions to earmarked reserves as detailed in Table 6.1 be approved.

11 NEXT STEPS IN COVID-19 RECOVERY (Pages 93 - 112)

This is the fourth report to Members providing an update on the work undertaken by the Council in response to the Coronavirus (Covid-19) pandemic. Previous reports have been considered by Cabinet in July 2020, October 2020 and January 2021.

Whilst work progresses at pace on vaccinating the population, it is important to note that the situation remains live, with restrictions still in place.

RECOMMENDATIONS

That Overview and Scrutiny:

- Notes the updates on the Recovery Plan as outlined in Appendix 1.
- Notes the final decisions taken by the Joint Chief Executive under emergency provisions within the Constitution.

12 OUTSIDE BODIES (Pages 113 - 128)

To inform Overview and Scrutiny of the Members work during 2020/2021 as representatives on outside bodies.

A summary of reports from the Council's representatives on external bodies for 2020/2021 is attached for consideration at Appendix 2.

RECOMMENDATION

The Committee is

- Asked to note the report and **Appendix 2**
- Consider the level of representation on key strategic partnerships,
- The effectiveness of engagement with current partnerships and external representation in meeting the Council's priorities,
- To make recommendation to Cabinet where appropriate

13 RECOVERY FOR RE-ENGAGEMENT OF MEMBERS

To discuss how to encourage and re-engage Members.

14 SERVICE PLANS AND PERFORMANCE MONITORING

To consider the most effective way of member engagement in the monitoring of service plans and service performance.

15 CABINET WORK PROGRAMME (Pages 129 - 134)

The Cabinet Work Programme is attached for information.

16 OVERVIEW & SCRUTINY WORK PROGRAMME (Pages 135 - 137)

The Overview and Scrutiny Work Programme is attached for consideration and amendment.

Date of Publication: Monday, 7 June 2021